Budget Committee Meeting
Tuesday, January 6, 2026

4:30 PM

I. Call to Order

II. Approval of December 2, 2025 Minutes

III. Topics

1. Discuss Elected Officials "Letter of Agreement/Compensation of Employees". Clyde Richert, County Attorney, researched details with County Technical Assistance Services (CTAS) concerning this Letter of Agreement.

2. Melanie Stark, Juvenile Court Magistrate, to present Safe Baby Court's receipt of donation from Sabi Doc Kumar in the amount of $1,000. Please see attached Balanced Budget Amendment #22 required to place this donation of funds into the Safe Baby Court Expense Budget Line Item. Melanie will also present Balanced Budget Amendment #23 in the amount of $3,000. Moving Grant Funds into Clerical Line Item # 162-SBC. This Allocation is Designated to Cover Data-Related Work Required in the Quest System for the Safe Baby Court – (SBC).

3. Dr. Danny Weeks, School Director, to present Budget Amendment #24 in the amount of $2,300,000 for Capital Outlay. The First Page is Miscellaneous Housekeeping Items and Page Two totals $2,300,000 for a Roof and Miscellaneous Capital Outlay, Whereas the Funds Will be from the School Fund 141 Fund Balance. The School Board approved this Budget Amendment at their December 8, 2025 School Board Meeting. Because Page Two affects Fund Balance this Requires Two Readings.

4. Balanced Budget Amendment #25 in the amount of $263 for Payment to Rogers Heat & Air for a Service Call for the Air Conditioner Located at the Cross Plains Tower. Mayor wants the Opioid Settlement Funds to pay for this service. There may be other Items needed for this Budget Amendment, because these funds are disbursed at the Mayor's Discretion.

5. Jody Stewart to present Balanced Budget Amendment #26 in the amount of $12,707 for a Part-Time Employee in the Finance Department. This has been a need for approximately three (3) years due to the County's growth and future retirements. This Part-Time Position is for one-half of FY2026, 26 weeks for 15 hours per week.

6. Brent Dyer, Ambulance Service Director, to present Balanced Budget Amendment #27 in the amount of $23,000 from Tennessee Department of Health State Grant for Essential Equipment. Brent also will discuss the Letter of Intent he needs to Request Concerning the Ambulance for his FY2027 Budget Requirement. The process to manufacture the Ambulance he needs is approximately fifteen (15) months.

7. Althea Sickel, Drug Court Coordinator, to present Balanced Budget Amendment #28 in the amount of $3,115 for overtime pay, because of Staff Changes. Managing Daily Operations and Running Groups for the Recovery Center during the past couple of months caused the need for This Balanced Budget Amendment to Increase the Overtime Pay Line Item.

8. Discuss Any Necessary Business from Monday, January 5, 2026, Building and Grounds Committee Meeting.

IV. Other Business

V. Adjourn

Please note: This Budget Committee Agenda is subject to change after publication. Budget Committee Members may raise new topics as Other Business.

#22

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
Other Local Revenues	Contributions - Safe Baby Court	44570-SBC	1,000
Total Revenue Amendment			1,000
Expense Amendments			
Juvenile Court	Various Capital Outlay - Safe Baby Court	53500-799-SBC	1,000
Total Expense Amendment			1,000
	(Sabi Doc Kumar has Donated $1,000 to the County's Safe Baby Court. This Balanced Budget Amendment Adds $1,000 - Donation Revenue Line Item and Increases the Safe Baby Court Budget Line Item by $1,000.)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

#23

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Juvenile Court	Extra Grant Funds-SBC-Code Clerical for (YSO)	53500-162-SBC	3,000
Juvenile Court	Various Capital Outlay - Safe Baby Court (SBC)	53500-799-SBC	(3,000)
Total Expense Amendment			0
	(Reducing General Expenses in Safe Baby Court Grant, Adding Extra Grant Funds for the Clerical Line Item for the Youth Service Officers (YSO).) (This Allocation is Designated to Cover Data - Related Work Required in the Quest System for the Safe Baby Court - (SBC).)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

#24

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
School Fund -141			
Revenue Amendments			
Other Local Revenues	Other Local Revenues	44990	3,984
Total Revenue Amendment			3,984
Expense Amendments			
Principals' Offices	Administration Capital Outlay	72410-799	3,984
Regular Education Program	Bonus Payments	71100-188	(18,000)
Regular Education Program	Textbooks - Bound	71100-449	(30,000)
Alternative Education Program	Medical Insurance	71150-207	(2,000)
Special Education Program	Educational Assistants	71200-163	(5,000)
Special Education Program	Dental Insurance	71200-208	(500)
Special Education Program	State Retirement	71200-204	(7,000)
Student Body Education Program	Other Contracted Services	71400-399	(200)
Attendance Services Support	Supervisors	72110-105	(10,000)
Health Services Support	Medical Personnel	72120-131	(17,000)
Regular Education Support	Supervisors	72210-105	(75,000)
Special Education Support	Other Full-Time Salaries	72220-189	(15,700)
Board of Education	Other Full-Time Salaries	72310-189	(45,000)
Regular Education Program	Textbooks - Electronic	71100-430	15,000
Regular Education Program	Other Charges - SSMS	71100-599-SSMS	15,000
Alternative Education Program	Retirement - Hybrid Stabilization	71150-217	2,000
Special Education Program	Educational Assistants - SSEP	71200-163-SSEP	5,000
Special Education Program	Bonus Payments	71200-188	18,000
Special Education Program	State Retirement - SSEP	71200-204-SSEP	1,500
Special Education Program	Dental Insurance - SSEP	71200-208-SSEP	500
Special Education Program	Retirement - Hybrid Stabilization	71200-217	5,000
Special Education Program	Retirement - Hybrid Stabilization - SSEP	71200-217-SSEP	500
Student Body Education Program	Other Full-Time Salaries	71400-189	200
Attendance Services Support	Other Full-Time Salaries	72110-189	10,000
Health Services Support	Other Full-Time Salaries	72120-189	500
Health Services Support	State Retirement	72120-204	16,500
Regular Education Support	Other Full-Time Salaries	72210-189	25,000
Regular Education Support	Other Contracted Services	72210-399	50,000
Special Education Support	Supervisors	72220-105	700
Special Education Support	Medical Insurance	72220-207	15,000
Board of Education	Other Contracted Services	72310-399	40,000
Board of Education	Liability Insurance	72310-506	5,000
Total Expense Amendment			3,984

(This page of Budget Amendment is Balanced.)
(Miscellaneous Housekeeping Items.)

Total Fund Balance Amendment 0

#24

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
School Fund -141			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Capital Outlay	Other Capital Outlay - Roof	76100-799-Roof	2,181,800
Capital Outlay	Other Capital Outlay	76100-799	118,200
Total Expense Amendment			2,300,000
Total Fund Balance Amendment			(2,300,000)
	(This Page 2 of Budget Amendment Decreases the Fund Balance by $2,300,000. This Page 2 is **NOT** a Balanced Budget Amendment and Requires 2 Readings.)		

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

Duly passed and approved this 23rd day of February, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

#25

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
Other Govt & Citizen Groups	Opioid Settlement Funds-Past Remediation	48991	263
Total Revenue Amendment			263
Expense Amendments			
County Mayor	Other Contracted Services	51300-399	263
Total Expense Amendment	(Prevention Coalition)		263
	(Opioid Settlement Funds - Past Remediation, Disburse at Mayor's Discretion - Payment To Rogers Heat & Air - Service Call for A/C Located at the Cross Plains Tower.)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

#26

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Finance Department	Part-Time Personnel	52100-169	11,804
Finance Department	Clerical Personnel	52100-162	(7,000)
Finance Department	Overtime Pay	52100-187	(1,707)
Finance Department	Social Security Tax	52100-201	732
Finance Department	Medicare Tax	52100-212	171
Finance Department	Postal Charges	52100-348	(4,000)
Total Expense Amendment			0
	(Finance Department Requesting a Part-Time Employee. Required Because of County Growth and Planning for Future Retirements. This Request is for Approximately One-Half of Fiscal Year 2026. 15 Hours per Week x 26 Weeks for a Total of 390 hours.)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

#27

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
State of Tennessee	Other Health State Grants - for EMS from State TN Dept of Health	46390	23,000
Total Revenue Amendment			23,000
Expense Amendments			
Ambulance Service	Various Capital Outlay	55130-799	23,000
Total Expense Amendment			23,000
	(Tennessee Department of Health Grant for EMS. Grant Funds - TN EMS Essential Equipment Grant.)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk

Jody Stewart

From: Brent Dyer <bdyer@robertsonems.org>
Sent: Tuesday, December 23, 2025 4:24 PM
To: Jody Stewart
Subject: [EXTERNAL]Request to be added to upcoming budget agenda
Attachments: Proposal 13799 Robertson County EMS 12-15-25.pdf

Good Afternoon,

I am requesting to be added onto the upcoming budget committee agenda for 2 items please:

1) Advise the budget committee that the EMS committee gave their blessing to proceed with a signed proposal / letter of intent to go ahead and place the order for an ambulance that would come out of the 26-27 FY budget. The quote for this proposal is $377,408. I have attached the proposal to this email for full disclosure and transparency. The reason I am asking to get our order in now for this ambulance is because production on these vehicles is still 15 months, putting delivery in March of 2027 if we ordered at the beginning of 2026. The current budget into this line has been $383,350, so if we can maintain that amount into the 26-27 FY, we will have the funds for this order. Also, in January there is a reported 5% price increase that I am hoping to avoid if we can get the order placed prior to the increase.

2) I have received confirmation that we will get a Tennessee Dept. of Health Grant in the amount of at least $23,000. (TN EMS Essential Equipment Grant). I am expecting more paperwork next week for the transfer of the funds. Once received, I would like to request these funds to be moved into line 55130-799, capital outlay, to be used for the purchase of medical equipment. At this time, I would like to allocate the grant funds toward the emergency field trauma blood project we are implementing where we are purchasing a specific cooler unit, specialized IV tubing, and a rapid blood infuser system. BA # 27

Thank You!

Brent

Brent Dyer
Robertson County EMS
Director/Chief
Office: (615) 384-2186
Email: bdyer@robertsonems.org

Proposal For

EMERGENCY MEDICAL SERVICES
Robertson County
EST. 1987

Date:

December 15, 2025

Product:

(1) Braun Chief Select Type I on Ford F550 4x4 Chassis

EMERGENCY EQUIPMENT PROFESSIONALS, INC.

EEP
EMERGENCY EQUIPMENT PROFESSIONALS



Equipment Proposal

Proposal # **13799**

This Equipment Proposal (the "Proposal") has been prepared by Emergency Equipment Professionals, Inc. ("Company") in response to the undersigned Customer's request for a proposal. This Proposal is comprised of the special terms set forth below, the Proposal Option List, Warranty, and Company's Purchasing Terms and Conditions. Through its signature below or other Acceptance (as defined below), Customer acknowledges having received, read and being bound by this Proposal, all attachments and Company's Purchasing Terms and Conditions.

Proposal Date: December 15, 2025 **Customer:** Robertson County EMS

Customer Address: 523 South Brown St, Springfield TN 37172

Qty	Product Description & Options	Price
1	Braun Chief Select Type I Ambulance on Ford F550 4x4 Chassis	$ 372,408.00
1	Graphics	$ 4,500.00
1	Premier EEP Customer Discount	($ 3,500.00)
	Total:	$ 373,408.00

Delivery Timing: The Product described above in the Product Description and Options Section of this document will be built by and shipped from the manufacturer approximately (months) after Company receives Customer's acceptance of this Proposal as defined below, subject to market and production conditions, Force Majeure, delays from the chassis manufacturer, changes to Order Specifications, or any other circumstances or cause beyond Company's or manufacturer's control.

Other:

Unless accepted within 30 days from date of proposal, the right is reserved to withdraw this proposal.

ACCEPTANCE OF THIS PROPOSAL CREATES AN ENFORCEABLE BINDING AGREEMENT BETWEEN COMPANY AND CUSTOMER. "ACCEPTANCE" MEANS THAT CUSTOMER DELIVERS TO COMPANY: (A) A PROPOSAL SIGNED BY AN AUTHORIZED REPRESENTATIVE, OR (B) A PURCHASE ORDER INCORPORATING THIS PROPOSAL, WHICH IS DULY APPROVED, TO THE EXTENT APPLICABLE, BY CUSTOMER'S GOVERNING BOARD. ACCEPTANCE OF THIS PROPOSAL IS EXPRESSLY LIMITED TO THE TERMS CONTAINED IN THIS PROPOSAL AND COMPANY'S PURCHASING TERMS AND CONDITIONS. ANY ADDITIONAL OR DIFFERENT TERMS, WHETHER CONTAINED IN CUSTOMER'S FORMS OR OTHERWISE PRESENTED BY CUSTOMER AT ANY TIME, ARE HEREBY REJECTED.

INTENDING TO CREATE A BINDING AGREEMENT, Customer and Company have each caused this Proposal to be executed by their duly authorized representatives as of date of the last signature below.

Customer: Robertson County EMS

By: _____

Title: _____

Print: _____

Date: _____

Emergency Equipment Professionals, Inc.

By: _____

Title: Ambulance Sales Territory Manager

Print: Keith Douglas

Date: December 15, 2025

Quotation Summary

Robertson Co EMS Braun Proposals 2025-12-23 12-05-11

Reference:	QUO0000013799 **Rev:** 0	**Opportunity:**	Robertson Co EMS - Braun Select
Purchaser:	EEP	**Account:**	ROBERTSON CO EMS (TN)
Contact:	Jeff Kuntz	**Contact:**	Brent Dyer
Address:	6441 Hwy 51 Horn Lake, MS 38637 USA	**Billing Address:**	1305 HILL ST SPRINGFIELD, TN 37172 USA
Telephone:		**Currency:**	USD
		Quotation Date:	2025-12-12
		Quote Exp Date:	2025-12-31
		Price Effective:	2025-12-08
Sales Contact:	Keith Douglas	**Factory Contact:**	Chuck Burgess
Mobile:	615-533-9427	**Mobile:**	4196517924
Phone:			

Name	*Specifications*
SELECT by Braun - XL1	-72" Headroom -169"L Full Seam Welded Module

Sales Options by Category

Braun - KKK Change Notice

Item Number	Description	Quantity
00-01-0001	**GENERAL CONDITIONS**	1.00

00-01-0006	**DYNAMIC SIDE IMPACT & ROLLOVER TESTS**	1.00

00-01-0017	**BIDDER IS KKK-A-1822F AMENDMENT 1 COMPLIANT**	1.00

80-10-0000	**KKK-A-1822F COMPLIANCE PACKAGE** KKK-A-1822F compliance sticker, electrical load analysis sticker, and payload sticker shall be installed in the oxygen compartment. Any deviations from KKK-A-1822F shall be listed in the vehicle delivery packet with a notation on the-compliance sticker.	1.00

00-01-0031	**SAVVIK CONTRACT** This order does specify SAVVIK Contract.	1.00
00-01-0053	**NO BOND REQUIRED** No Bond is Required	1.00

Braun - Chassis

Item Number	Description	Quantity
00-01-0040	**Administration Fee**	1.00

MODULE_SELF450-550	**TYPE I - AMBULANCE - SELECT TYPE-I FORD - 72 INCH INTERIOR HEADROOM** Select Type I - 169" Module - 72" Interior Headroom. Manufactured in Van Wert, Ohio, USA.	1.00

CH_F4550L	**CHASSIS - FORD F550 193" WB 4X4 DRW (108 C.A.) DIESEL ENGINE** FORD F550 CHASSIS CAB, 193" WB 4X4 DRW (108" C.A.)	1.00

15-00-0010	**FUEL TANK - FULL UPON FACTORY RELEASE** The chassis fuel tank of the completed unit shall be full at time of release from the ambulance manufacturer's facility.	1.00

20-10-0603	**ENGINE BLOCK HEATER - OEM PLUG** An engine block heater shall be included in the chassis with the 125 VAC power cord.	1.00
20-20-0252	**HEAT SHIELDS, PROTECTIVE** Install: aluminized steel protective heat shields to the upper laterals above the exhaust system.	1.00

20-20-0277B	**HIGH IDLE SYSTEM - B** A high-idle module will be added to the chassis. The high idle will be engaged automatically by the M-Tech system when all chassis parameters are met. Chassis parameters include but not limited to vehicle in park, service brake not depressed, accelerator not depressed, parking brake set and battery voltage. High-idle may also be	1.00

#28

RESOLUTION NO.

A RESOLUTION AMENDING THE BUDGET OF ROBERTSON COUNTY, TENNESSEE FOR THE FISCAL YEAR ENDING JUNE 30, 2026

Be it resolved by the Board of Commissioners of Robertson County that the budget of Robertson County for the fiscal year ending June 30, 2026 is hereby amended as follows:

NAME OF FUND / DEPARTMENT	ACCOUNT DESCRIPTION	ACCOUNT NUMBER	INCREASE (DECREASE)
General Fund - 101			
Revenue Amendments			
None	None		0
Total Revenue Amendment			0
Expense Amendments			
Drug Recovery Court-MHC-OAC	Overtime Pay	53330-187	2,700
Drug Recovery Court-MHC-OAC	Social Security Tax	53330-201	167
Drug Recovery Court-MHC-OAC	State Retirement	53330-204	209
Drug Recovery Court-MHC-OAC	Medicare Tax	53330-212	39
Drug Recovery Court-MHC-OAC	Consultants-State Opioid Abatement Counc	53300-308-OAC	(3,115)
Total Expense Amendment			0
	(Drug Recovery Court Requires this Balanced Budget Amendment Due to a Change in Staff. This Will Pay Overtime Required for Meagan & Althea Running Groups and Managing Daily Operations of the Recovery Center During The Past Couple of Months.)		
Total Fund Balance Amendment			0

Duly passed and approved this 26th day of January, 2026.

County Commissioner

County Mayor

ATTEST:

County Clerk